



InspireHealth, a Canadian leader in supportive cancer care, is seeking a passionate Digital Transformation Coordinator to join our Vancouver team on a 6 – 8 month contract in a full-time capacity.

ABOUT INSPIREHEALTH

InspireHealth is a not-for-profit supportive cancer care organization partially funded by the BC Ministry of Health. Since 1997, we have provided programs and services to enhance quality of life, health and well-being of people living with cancer and their families. Our cancer rehabilitation services support and educate people during and after cancer treatment. We offer practical and personalized exercise therapy, stress management, nutrition and counselling services.

DIGITAL TRANSFORMATION COORDINATOR POSITION

The InspireHealth Digital Transformation Coordinator will be working closely with the CEO and an external agency to oversee a website transformation and rebuild for the organization. This position is best suited for an energetic professional who excels at managing projects across multiple stakeholders, both internally and externally.

The ideal candidate will be working with clinical services, marketing, development and administration teams to deliver a website experience that results in an exceptional patient experience – from registration and booking one-on-one appointments, to content and resources. The candidate will also assess best in class options for appointment and class scheduling that suit the unique needs of the organization.

The ideal Digital Transformation Coordinator should have some understanding of website design and functionality, and a drive to see projects through to the end on time. This project is a key building block for the hybrid virtual and in-person care that is the future of the organization.

The project will also entail a brand refresh to reflect InspireHealth’s future. The role will also involve assisting with other digital transformation projects as needed.

QUALIFICATIONS & SKILLS

- Minimum 3 - 5 years of relevant experience
- Suited for candidates with backgrounds in project management, marketing and/or web design
- Experience with WordPress is an asset
- Strong multi-tasking skills
- Good project management skills
- Strong writing and editing skills
- A positive ‘go-getter’ attitude
- Excellent organization skills
- An understanding of web user experience
- Creative, with a good eye for details
- Eager to learn
- Excels in an iterative environment and is able to pivot quickly
- A team player who contributes to a supportive, collaborative environment

**LOWER MAINLAND
VANCOUVER**

604.734.7125
#200 - 1330 West 8th Ave.

**VANCOUVER ISLAND
VICTORIA**

250.595.7125
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**SOUTHERN INTERIOR
KELOWNA**

250.861.7125
#204 - 1740 Gordon Dr.

**ONLINE PROGRAMS
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<https://www.inspirehealth.ca>



THE HEALING ENVIRONMENT AT INSPIREHEALTH

We operate within a cultural environment of team work, self-responsibility, open communication, integrity, and self-care. We recognize that our personal growth has a direct impact on our ability to successfully realize our goals and provide the highest level of service to our patients. We invite staff to meditate together each morning as a team. This opportunity is ideal for individuals who:

- Are dedicated to their own personal growth, health and well-being at the levels of mind, body and spirit
- Are self-responsible and accountable
- Are team-oriented and heart-centered
- Are passionate about supportive care- healthy nutrition, exercise, stress reduction and emotional support

HOW TO APPLY

You must be eligible to work in Canada at the time of application. Please email your resume along with a cover letter to hr@inspirehealth.ca.

In your cover letter, please share your understanding of a healing environment and why you would like to work for InspireHealth. Please include DIGITAL TRANSFORMATION COORDINATOR in the Subject line of your email and include your last name in the file name for both your resume and cover letter.

We review applications as they are received. Thank you for your interest, however only those selected for an interview will be contacted.

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